

MADONNA PROULX
MANAGING DIRECTOR - FINANCIAL SERVICES
FOR THE PERIOD: SEPTEMBER 2023 to NOVEMBER 2023

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
15-Nov-23	USIC Board Meeting November 2023 Calgary - Hotel	Accomodations	\$ 185.87	Attachment I
Sub-Total: Business Travel			\$ 185.87	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Conferences			\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Sep-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-Sep-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-Sep-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
13-Oct-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
27-Oct-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-Nov-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Nov-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
Sub-Total: Working Sessions			\$ 905.73	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,091.60	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

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Madonna Proulx

Room: [REDACTED]

Room Type: GENR

Rate: \$170.00

Clerk: [REDACTED]

Arrive: 13Nov23

Time: 06:21PM

Depart: 15Nov23

Time: 01:57PM

Folio Number: 93219

DATE	DESCRIPTION	CHARGES	CREDITS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
14Nov23	Master Card [REDACTED]		190.86
14Nov23	Room Charge [REDACTED]	170.00	
14Nov23	Gst Room 783177462rt0002	8.76	
14Nov23	Tourism Levy	7.00	
14Nov23	Dmf	5.10	
BALANCE:		0.00	

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