

**MADONNA PROULX**  
**MANAGING DIRECTOR - FINANCIAL SERVICES**  
**FOR THE PERIOD: DECEMBER 2023 to FEBRUARY 2024**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Dec-23	ASBOA Business Forum with 1 EPSB Employee	Registration Fee	\$ 497.84	<a href="#">Attachment I</a>
	<b>Sub-Total: Conferences</b>		<b>\$ 497.84</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
8-Dec-23	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Dec-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Jan-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Jan-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
2-Feb-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Feb-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,274.18</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Association of School Business Officials of Alberta  
 #1300, 10665 Jasper Avenue  
 Edmonton T5J3S9  
 asboalberta@gmail.com  
 https://asboalberta.ca  
 GST/HST Registration No.: [REDACTED]

# Invoice 2023-0121

**BILL TO**  
 Accounts Payable  
 Edmonton S.D. #7  
 Centre for Educ., One  
 Kingsway  
 Edmonton Alberta T5H4G9

DATE 31/10/2023	PLEASE PAY \$0.00	DUE DATE 30/11/2023
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	TAX	QTY	RATE	AMOUNT
Business Forum:Member - Early Bird Madonna Proulx - madonna.proulx@epsb.ca [REDACTED]	GST		980.00	980.00

Attendees:  
 Madonna Proulx  
 1 EPSB Employee  
 \$514.50 each

PAID

SUBTOTAL	980.00
GST @ 5%	49.00
TOTAL	1,029.00
PAYMENT	1,029.00
<b>TOTAL DUE</b>	<b>\$0.00</b>

THANK YOU.

**TAX SUMMARY**

RATE	TAX	NET
GST @ 5%	49.00	980.00

To remit payment via EFT / Direct Deposit:

[REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]