



EDMONTON PUBLIC SCHOOLS

DARREL ROBERTSON
SUPERINTENDENT OF SCHOOLS
FOR THE PERIOD: SEPTEMBER 2024 to NOVEMBER 2024

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
13-Sep-24	Board of Trustees Offsite Meeting (Superintendent D. Robertson with the Board of Trustees) <i>See Trustee J. Sawyer for receipt</i>	Meals and Accommodation	\$ 310.73	
24-Sep-24	Board of Trustees Offsite Meeting (Superintendent D. Robertson with the Board of Trustees) - Mileage Per Diem	Transportation	\$ 117.84	
24-Sep-24	Meeting with Minister - Mileage Per Diem	Transportation	\$ 317.08	
25-Sep-24	Meeting with Minister - Hotel	Accommodation	\$ 206.64	Attachment 1
Sub-Total: Business Travel			\$ 952.29	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
2-Oct-24	CASS Fall conference	Registration fees	\$ 572.62	Attachment 2
6-Nov-24	CASS Fall conference	Meals	\$ 25.49	Attachment 3
Sub-Total: Conferences			\$ 598.11	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Sep-24	Division Leadership Meeting (DLM) - Meal (D. Robertson, A. Anderson, T. Burnstad, G. Cooke, A. Cooper, K. Muhlethaler, N. Petersen, K. Pharis, C. Richard, R. Thompson, L. Yule and 339 EPSB employees)	Meals	\$ 16.42	Attachment 4
13-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
27-Sep-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
11-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
25-Oct-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
8-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
22-Nov-24	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
Sub-Total: Working Sessions			\$ 1,401.04	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,951.44	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Sheraton Cavalier Hotel Calgary
2620 32 Avenue N.E.
Calgary, AB T1Y 6B8
Canada
Tel: 403-291-0107 Fax: 403-291-2834



Darrel Robertson
One Kingsway
Edmonton, AB, T5H4G9
Canada

Page Number : 1
Guest Number : [REDACTED]
Folio ID : A
Arrive Date : 24-SEP-24 18:50
Depart Date : 25-SEP-24 10:33
No. Of Guest : 1
Room Number : [REDACTED]
Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : GST- r100846435

Sheraton Caval YYCSC SEP-25-2024 10:40 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
24-SEP-24	RT432	Room Chrg - Standard Retail	189.00	
24-SEP-24	RT432	GST	9.73	
24-SEP-24	RT432	ALberta TL Tax	7.79	
24-SEP-24	RT432	DMF	5.67	
25-SEP-24	MC	[REDACTED]		-212.19

For Authorization Purpose Only

Date	Time	Code	Authorized
24-SEP-24	18:49	[REDACTED]	245.70

Approve EMV Receipt for MC - [REDACTED] PIN Verified

[REDACTED]
[REDACTED]
[REDACTED]

** Total 212.19 -212.19
*** Balance -0.00

Continued on the next page

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Page Number : 2
Guest Number :
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Arrive Date : 24-SEP-24 18:50
Depart Date : 25-SEP-24 10:33
No. Of Guest : 1
Room Number :
Marriott Bonvoy Number :

Amount (CAD)

0.00
0.00
0.00
0.00
0.00

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Tell us about your stay. www.sheraton.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room Chrg	Food & Bev	Telephone	GST	Atl/DMF	Other	Total	Payment
09-24-2024	189.00	0.00	0.00	9.73	13.46	0.00	212.19	0.00
09-25-2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-212.19

Continued on the next page

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Page Number : 3
Guest Number :
Folio ID : A
Arrive Date : 24-SEP-24 18:50
Depart Date : 25-SEP-24 10:33
No. Of Guest : 1
Room Number :
Marriott Bonvoy Number :

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Total	189.00	0.00	0.00	9.73	13.46	0.00	212.19	-212.19

Bring the Sheraton sleep experience home with you. Visit SheratonStore.com.



Darrel Robertson <darrel.robertson@epsb.ca>

CASSAlberta Registration (Order #:11817)

1 message

CASSAlberta.ca <admin@cass.ab.ca>
Reply-To: "CASSAlberta.ca" <admin@cass.ab.ca>
[REDACTED]

Tue, Oct 1, 2024 at 10:51 AM

Dear Darrel Robertson,

Thank you for registering for **2024 Fall Conference**.

Order Summary

Order #:	11817
Transaction ID:	[REDACTED]
Credit Card:	MasterCard
Card #:	[REDACTED]
Authorization Code:	[REDACTED]
Subtotal:	\$560.00
GST:	\$28.00 (CASS GST No. 106967052)
Amount Paid:	\$588.00
Order Timestamp:	Oct 01, 2024 (10:51:42)

Event Details

Title:	2024 Fall Conference (Conference Registration)
Date(s):	<ul style="list-style-type: none">November 06, 2024November 07, 2024November 08, 2024
Location:	Deerfoot Inn and Conference Centre

Registrant Information

First Name:	Darrel
Last Name:	Robertson
Email Address:	[REDACTED]
Primary Phone:	[REDACTED]
School Authority:	Edmonton Public Schools
Jurisdiction Type:	Public School Authority

Zone:	2/3
Position:	Superintendent
Are you a CASS Member?:	Yes
Registrant Total:	\$588.00

Breakout Sessions

-
-
-
-



Order Items

Item	Cost	GST
<i>CONFERENCE (3-day event)</i> Day 1 - Evening Opening <i>Nov 06, 2024 (7:00 pm-10:00 pm)</i> Day 2 - Full Day <i>Nov 07, 2024 (8:15 am-3:00 pm)</i> Day 3 - Morning <i>Nov 08, 2024 (8:15 am-12:30 pm)</i>	\$560.00	\$28.00

To support your learning prior to and after this learning opportunity, please visit the [CASS Resource Library](#). The resource library, designed for system leader's needs, provides searchable access to CASS resources and tools, conference presentations and supports for implementation for professional practice.

We appreciate your registration and look forward to seeing you!

Sincerely,

admin@cass.ab.ca

Website: <https://www.cass.ab.ca/>

Professional Learning and Resources: <https://cass.ab.ca/resources/>

CASS Fall conference - Meals

Starbucks Coffee Canada #16944
37400 Hwy 2
Red Deer, AB T4E 1B9

CHK 721754
11/06/2024 06:09 PM
XXX8599 Drawer: 1 Reg: 3

Drive Thru Order

Gr Latte 5.45

Subtotal 5.45
Discounts 0.00
GST 5% 0.27
Gratuity 1.00
Total 6.72
Change Due 0.00

Payments

6.72

----- Check Closed -----
11/06/2024 06:09 PM

GST: 86585 3535

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Starbucks Rewards®
Sign up for promotional emails
Visit Starbucks.ca/rewards
Or download our app
At participating stores
Some restrictions apply

Not a Subway® MVP Rewards member? Scan
the code below to enroll today!



Subway#51082-0 Phone 4033401313
149 37400 Hwy 2
Red Deer County, Alberta, T4E 1B9
Served by: 2237 11/6/2024 6:02:11 pm
Term ID-Trans# 1/A-441403

Customer Receipt
GST# 883120289RT0001

Qty	Size	Item	Price
1	12"	#9StampedeBrskt Sub	\$16.69
Sub Total			\$16.69
GST (5%)			\$0.83
Total (Take Out)			\$17.52
Tips			\$1.75
Total (With Tips)			\$19.27
Credit Card			\$19.27
Change			\$0.00

Any feedback from your experience today?
Please let us know at
subwayguestfeedback@gmail.com. Thank
you!

CUSTOMER COPY

Host Order ID: N65X92XWMQFNLC69



Mercer's Fine Food Catering Ltd.
13124 St. Albert Trail NW
Edmonton AB T5L 4P6
(780) 431-0972
lu@mercercatering.com
mercercatering.com

Division Leadership Meeting (DLM) D.
Robertson, A. Anderson, T. Burnstad, G.
Cooke, A. Cooper, K. Muhlethaler, N.
Petersen, K. Pharis, C. Richard, R.
Thompson, L., Yule plus 339 Division staff
members -\$16.42 each

BILL TO
EPSB
Superintendent's Area

INVOICE 33312

DATE 22-08-2024 TERMS Net 30

DUE DATE 21-09-2024

CONTACT

EVENT
5622

ACTIVITY	QTY	RATE	TAX	AMOUNT
Continental Breakfast	350	12.95	G	4,532.50
Gluten Free Pastries	35	2.75	G	96.25
Coffee and Tea Station	276	2.00	G	552.00
Flavored Water Bar	2	25.00	G	50.00
Disposables	360	0.50	G	180.00
Delivery & Pick Up	1	64.00	G	64.00

SUBTOTAL 5,474.75
GST/HST @ 5% 273.74
TOTAL 5,748.49
TOTAL DUE \$5,748.49

GST # 862494630