



# EDMONTON PUBLIC SCHOOLS

**DARREL ROBERTSON**  
**SUPERINTENDENT OF SCHOOLS**  
**FOR THE PERIOD: DECEMBER 2024 to FEBRUARY 2025**

| DATE <sup>(1)</sup>   | DESCRIPTION OF EVENT  | EXPENSE TYPE      | NET AMOUNT <sup>(2) (3) (4)</sup> | ATTACHMENTS                  |
|---|---|-------------------|-----------------------------------|------------------------------|
| <b>1) BUSINESS TRAVEL</b>   |   |                   |                                   |                              |
| <i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>                           |   |                   |                                   |                              |
|   | Nothing to report for this period   |                   | \$ -                              |                              |
|   | <b>Sub-Total: Business Travel</b>   |                   | <b>\$ -</b>                       |                              |
| <b>2) CONFERENCES</b>   |   |                   |                                   |                              |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>                              |   |                   |                                   |                              |
| 1-Dec-24  | ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson) <i>See Trustee M. Hole for receipt .</i> | Registration fees | \$ 812.80                         |                              |
| 1-Dec-24  | CASS conference - Mileage Per diem  | Transportation    | \$ 335.30                         |                              |
| 1-Dec-24  | CASS conference - Hotel   | Accommodation     | \$ 325.81                         | <a href="#">Attachment 1</a> |
| 1-Dec-24  | Metro Board Chairs Meeting - ASBA FGM - Parking   | Transportation    | \$ 38.86                          | <a href="#">Attachment 2</a> |
| 6-Dec-24  | ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson) <i>See Trustee M. Hole for receipt .</i> | Meals             | \$ 32.31                          |                              |
|   | <b>Sub-Total: Conferences</b>   |                   | <b>\$ 1,545.08</b>                |                              |
| <b>3) HOSPITALITY (Hosting)</b>   |   |                   |                                   |                              |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>   |   |                   |                                   |                              |
|   | Nothing to report for this period   |                   | \$ -                              |                              |
|   | <b>Sub-Total: Hospitality</b>   |                   | <b>\$ -</b>                       |                              |
| <b>4) WORKING SESSIONS</b>  |   |                   |                                   |                              |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i> |   |                   |                                   |                              |
| 6-Dec-24  | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 20-Dec-24   | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 3-Jan-25  | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 17-Jan-25   | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 31-Jan-25   | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 14-Feb-25   | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
| 28-Feb-25   | Bi-Weekly Car Allowance   | Other Costs       | \$ 230.77                         |                              |
|   | <b>Sub-Total: Working Sessions</b>  |                   | <b>\$ 1,615.39</b>                |                              |
| <b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>   |   |                   | <b>\$ 3,160.47</b>                |                              |

Notes: (1) Invoice date may not coincide with the expense reporting period  
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)  
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount  
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

## Service Plus Inns & Suites

3503 114th Ave SE  
Calgary, Alberta T2Z 3X2

Phone: (403) 256-5352  
Fax: (403) 256-5321  
E-mail: [reservations@spisyy.com](mailto:reservations@spisyy.com)  
Website: <https://serviceplusinns.com/>



### Guest Charges

Folio #: 12389      Guest : Robertson, Darrel      Conf #: 12337  
Room #: [REDACTED]      CRS #: TO [REDACTED]  
Payment Method : [REDACTED]      Billing Reference :  
Rate :      Company :      Arrival: 11/6/2024  
11/6/2024      \$149.00      1 Kingsway      Departure: 11/8/2024  
Edmonton, AB T5H 4G9  
Next Payment Due: 11/8/2024  
Estimated Next Payment Amount:

| Date      | Department            | Reference             | Voucher | Room       | Charge   | Credit   | Balance  |
|-----------|-----------------------|-----------------------|---------|------------|----------|----------|----------|
| 11/6/2024 | Room Revenue          | Auto Posted Rate: BAR |         | [REDACTED] | \$149.00 |          | \$149.00 |
| 11/6/2024 | Federal Taxes         | Auto Posted Rate: BAR |         | [REDACTED] | \$7.67   |          | \$156.67 |
| 11/6/2024 | Provincial Tourism    | Auto Posted Rate: BAR |         | [REDACTED] | \$6.14   |          | \$162.81 |
| 11/6/2024 | Destination Marketing | Auto Posted Rate: BAR |         | [REDACTED] | \$4.47   |          | \$167.28 |
| 11/7/2024 | Room Revenue          | Auto Posted Rate: BAR |         | [REDACTED] | \$149.00 |          | \$316.28 |
| 11/7/2024 | Federal Taxes         | Auto Posted Rate: BAR |         | [REDACTED] | \$7.67   |          | \$323.95 |
| 11/7/2024 | Provincial Tourism    | Auto Posted Rate: BAR |         | [REDACTED] | \$6.14   |          | \$330.09 |
| 11/7/2024 | Destination Marketing | Auto Posted Rate: BAR |         | [REDACTED] | \$4.47   |          | \$334.56 |
| 11/8/2024 | [REDACTED]            | payment - [REDACTED]  |         | [REDACTED] |          | \$334.56 | \$0.00   |
| Balance   |                       |                       |         |            |          |          | \$0.00   |

Additional Estimated Charges (Room, Tax, Other) through 11/7/2024 \$0.00

#### Credit Card Payment

Payment Type: Credit Card      Amount Paid: \$334.56  
Account: [REDACTED]      Approval Code: \_097363\_  
Account Holder: ROBERTSON/DARREL      Approval Amount: (\$334.56)

I agree that my liability for all charges is not waived.

Guest Signature

\_\_\_\_\_

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Darrel Robertson

Page Number : 1 Invoice Nbr : 1000379377  
Guest Number :   
Folio ID : A  
Arrive Date : 18-NOV-24  
Depart Date : 18-NOV-24  
No. Of Guest : 1  
Room Number :  
Marriott Bonvoy Number :

### Tax Invoice

Tax ID : 777689332RT0001

The Westin Edm YEGWI NOV-18-2024 10:28 BSMOL657

| Date      | Reference | Description  | Charges (CAD) | Credits (CAD) |
|-----------|-----------|--------------|---------------|---------------|
| 18-NOV-24 | MC        |              |               | -39.90        |
| 18-NOV-24 | STV       | Parking Self | 38.00         |               |
| 18-NOV-24 | STV       | GST          | 1.90          |               |

Approve EMV Receipt for MC - PIN Verified

|             |       |        |
|-------------|-------|--------|
| ** Total    | 39.90 | -39.90 |
| *** Balance | 0.00  |        |

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Continued on the next page

The Westin Edmonton  
10135 100 St  
Edmonton, AB T5J 0N7  
Canada  
Tel: 780-426-3636 Fax: 780-428-1454



Darrel Robertson

Page Number : 2 Invoice Nbr : 1000379377  
Guest Number :   
Folio ID : A  
Arrive Date : 18-NOV-24  
Depart Date : 18-NOV-24  
No. Of Guest : 1  
Room Number :  
Marriott Bonvoy Number :

#### EXPENSE SUMMARY REPORT

Currency: CAD

| Date       | Room | GST  | Tour Levy | Food\Bev | Phone | Other | Total | Payment |
|------------|------|------|-----------|----------|-------|-------|-------|---------|
| 11-18-2024 | 0.00 | 0.00 | 0.00      | 0.00     | 0.00  | 39.90 | 39.90 | -39.90  |
| Total      | 0.00 | 0.00 | 0.00      | 0.00     | 0.00  | 39.90 | 39.90 | -39.90  |

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