

**TRISHA ESTABROOKS**  
**BOARD OF TRUSTEES - WARD D**  
**FOR THE PERIOD: DECEMBER 2024 to FEBRUARY 2025**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Dec-24	ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson) <i>See Trustee M. Hole for receipt.</i>	Registration fees	\$ 711.20	
6-Dec-24	ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson) <i>See Trustee M. Hole for receipt.</i>	Meals	\$ 32.31	
	<b>Sub-Total: Conferences</b>		<b>\$ 743.51</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Dec-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Dec-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
3-Jan-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
17-Jan-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
31-Jan-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 646.95</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,390.46</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.