

MARCIA HOLE
BOARD OF TRUSTEES - WARD C
FOR THE PERIOD: DECEMBER 2024 to FEBRUARY 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Dec-24	ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson)	Registration fees	\$ 812.80	Attachment 1
6-Dec-24	ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson)	Meals	\$ 32.31	Attachment 2
	Sub-Total: Conferences		\$ 845.11	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Dec-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Dec-24	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
3-Jan-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
17-Jan-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 517.56	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,362.67	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

ALBERTA SCHOOL BOARDS
ASSOCIATION

Suite 1200, 9925 - 109 Street
Edmonton AB T5K 2J8
7804517129
finance@asba.ab.ca
asba.ab.ca
GST Registration No.: 106694268RT0001



INVOICE

BILL TO
Edmonton School Division
Centre for Education
One Kingsway Avenue
Edmonton AB T5H 4G9

INVOICE 2024049
DATE 11/27/2024
TERMS Net 30
DUE DATE 12/27/2024

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	AMOUNT
11/27/2024	000-51000-10	Registration as attached - ASBA Fall General Meeting	G		4,400.00
SUBTOTAL					4,400.00
GST @ 5%					220.00
TOTAL					4,620.00
BALANCE DUE					CAD 4,620.00

TAX SUMMARY

	RATE	TAX	NET
GST @ 5%		220.00	4,400.00

ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson)

Electronic Funds Transfer (EFT) Option: Bank of Nova Scotia
Beneficiary: Alberta School Boards Association
Transit #: 12989
Bank #: 002
Account #: 0386014
Send payment notifications to finance@asba.ab.ca
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Alberta School Boards Association
Fall General Meeting
November 17-19, 2024

School Board	Acctg Code	First Name	Last Name	Title	Reg Type	Reg Fee
Edmonton Public	edm02	Trisha	Estabrooks	Trustee	in-person	\$700.00
Edmonton Public	edm02	Dawn	Hancock	Trustee	in-person	\$700.00
Edmonton Public	edm02	Marcia	Hole	Trustee	on-site	\$800.00
Edmonton Public	edm02	Julie	Kusiek	Board Chair	in-person	\$700.00
Edmonton Public	edm02	Darrel	Robertson	Superintendent	on-site	\$800.00
Edmonton Public	edm02	Jan	Sawyer	Vice-Chair	in-person	\$700.00
Edmonton Public Total						\$4,400.00

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INVOICE

BILL TO
Edmonton School Division
Centre for Education
One Kingsway Avenue
Edmonton AB T5H 4G9

INVOICE 2024102
DATE 12/06/2024
TERMS Net 30
DUE DATE 01/05/2025

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	AMOUNT
12/06/2024	800-96300-00	Metro Board Chairs Meeting - ASBA FGM (cost recovery as attached)	G		159.00
SUBTOTAL					159.00
GST @ 5%					7.95
TOTAL					166.95
BALANCE DUE					CAD 166.95

TAX SUMMARY

	RATE	TAX	NET
GST @ 5%		7.95	159.00

ASBA Fall General Meeting (Attendees: Trustees T. Estabrooks, D. Hancock, M. Hole, J. Kusiek, J. Sawyer and Superintendent D. Robertson)

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The Westin Edmonton

(780) 426-3636

Check #: 665758
Print #: 1
Status: Posted
Business Type: Group
Function Space: MULTIPLE
Event Manager: [REDACTED]

ASBA 2024 - Alberta School Boards Association
Suite 1200, 9925-109th St
Edmonton, AB T5K 2J8, Canada
Contact: [REDACTED]
Monday, November 18, 2024

Page #: 1
Folio #: 1538137
Bill Method: Direct Bill
Event Order #: 456531

Quantity	Item	Unit Price	Total Price
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Food

Reception, Chairman

13	Assorted Regular & Diet Soft Drinks (on consumption)	\$4.00	\$52.00
7	Individual Bottled Juice (on consumption)	\$4.00	\$28.00
25	Dips & Things (min 25 guests_	\$18.00	\$450.00
Subtotal Food			\$530.00
Service Charge @ 20%			\$106.00
GST 5%			\$31.80
Grand Total:			\$667.80

METRO BOARDS SHARED EXPENSE

CALGARY CATHOLIC AS PER S COOK

CALGARY PUBLIC AS PER P BOLGER

EDMONTON CATHOLIC AS PER S PALAZZO

EDMONTON PUBLIC AS PER J KUSIEK
166.95

Signature: _____

GUEST COPY

All food, Beverage and Rental is subject to 20% Taxable Service Charge and 5% GST. In-House AV is applicable to 5% Taxable GST (20% Service Charge Included). Taxes and Service Charges are subject to change.

GST Vendor: 81546 1330 RT0001

10135 100 Street, Edmonton, Alberta, Canada - T5N 0T4

Hotel Sales TEL: (780) 493-8909 Billing: AR.01079@westin.com