

NANCY PETERSEN
MANAGING DIRECTOR - STRATEGIC DIVISION SUPPORTS
FOR THE PERIOD: JUNE 2025 to AUGUST 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
13-Aug-25	DST Offsite Meeting - Mileage Per Diem	Transportation	\$ 106.35	
	Sub-Total: Business Travel		\$ 106.35	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Jun-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Jun-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
4-Jul-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
18-Jul-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
1-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
15-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 905.73	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,012.08	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.