

KENT PHARIS
ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES
FOR THE PERIOD: JUNE 2025 to AUGUST 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
1-Aug-25	Assistant Superintendents Offsite Meeting (K. Pharis, A. Cooper, R. Thompson and L. Yule)	Meal	\$ 17.66	Attachment 1
Sub-Total: Business Travel			\$ 17.66	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Conferences			\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
6-Jun-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
20-Jun-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
4-Jul-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
18-Jul-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
1-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
15-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
29-Aug-25	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,358.77	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,376.43	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Assistant Superintendents' Offsite
Meeting -Attendees: K.Pharis, A.
Cooper, R. Thompson and L. Yule

Birch and Bear Pizza
9918 76 Avenue Northwest
Edmonton, AB
Canada, T6E 1K8
Tel: +1 7789773567

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Order #: 8911

Table: 1, 4 guests

Party Name: 3

Admin: Admin

GST #:

Maple Bacon & Kale	\$27.00
Pop Can	\$2.50
Meat Lovers	\$29.00

Birch & Bear Total	\$58.50
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Sub Total	\$58.50
GST	\$2.93

Total	\$61.43
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Thank You
Please Come Again!

Tip Guide:
15%=\$9.21 18%=\$11.06 20%=\$12.29

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— TRANSACTION RECORD —
BIRCH AND BEAR PIZZA
8210 106 AVE NW
EDMONTON AB
T6A1J1

Purchase

Jun 13, 2025

13:03.15

Entry: Chip (C)

Ref#:

Auth#: 014741 Response: 01.027

Order:

Username:

Amount

\$ 61.43

Tip

\$ 9.21

Total

\$ 70.64

Approved
VERIFIED BY PIN

Important: Retain this copy for
your record

