

GRACE COOKE
LEGAL COUNSEL
FOR THE PERIOD: SEPTEMBER 2025 to NOVEMBER 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Oct-25	The Canadian Bar Association - Webinar	Registration fee	\$ 14.60	Attachment 1
5-Nov-25	LESA course	Registration fee	\$ 495.93	Attachment 2
	Sub-Total: Conferences		\$ 510.53	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Nov-25	Meeting with TEBA (T. Burnstad with A. Anderson, C. Rosa, K. Muhlethaler, R. Thompson and G. Cooke) <i>See T. Burnstad for receipt</i>	Meals	\$ 19.28	
12-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
26-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
7-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 795.62	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,306.15	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Receipt

Order Number: [REDACTED]

Fact-Finding Without Fallout

Monday, October 27, 2025

Online Event

Presenter: Liliane Gringas

Emerging Issues in Workplace Investigations for Labour and Employment Lawyers.

Edmonton Public School Board

Ms. M. Grace G. Cooke

[REDACTED]

Centre for Education One Kingsway

Edmonton AB T5H 4G9

Work Phone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Description	Qty	Total
REGISTRATION: LABOUR & EMPLOYMENT (NORTH) - WEBCAST ATTENDANCE	1	\$14.29
	Sub-total:	\$14.29
	GST:	\$0.71
Payment Type: [REDACTED]	Payment Amount:	\$15.00

Thank you for registering to attend a presentation of the Labour & Employment (North)
Section

WEBINAR DETAILS:

Please click the following link to join the webinar: [REDACTED]

Webinar ID: [REDACTED]

Prior to event:

1. Please test Zoom in advance on your device: <http://zoom.us/test>
2. Download Zoom Meeting Client (optional): https://zoom.us/download#client_4meeting
Mac users can download Zoom from the Mac App store or it will automatically start to download when you use the test link below. Mobile apps for Zoom are also available on iOS and Android.

Webcast Sign In

Attendees must sign into all webinars with the first and last name as it appears on their CBA membership. Failure to do so may result in removal from the webcast if CBA staff cannot verify your registration. Registrations are non-transferrable and webcast sign in details are not to be shared or distributed.

Cancellation, Refund & No-Show Policy

We request a minimum of 48 hours notice for cancelled registrations. Cancellations submitted more than 48 hours prior to the event will be eligible for a full refund. Failure to notify the CBA Alberta office of a cancellation will result in the forfeit of your registration fee (for non-Section subscribers).

Non-Transferrable Registration

Registration for Section events is non-transferrable. Should you no longer be able to attend an event and wish to send another individual in your place, you must cancel your registration, register the other attendee separately and pay any applicable registration fees if they are not a Section subscriber. Participation in Section events is an exclusive benefit of CBA membership, and non-members are not permitted to attend.

Participant Disclaimer

By registering for this event, This is to confirm that you have agreed with the following terms and conditions: All materials related to this event are for the sole use of the registrant, and may not be copied, reproduced, uploaded, posted, publicly displayed, translated, distributed, shared, modified,



Suite 1401, 10088-102 Avenue, Edmonton, AB, T5J 2Z1
Telephone: 1 (780) 420-1987
Email: info@lesa.org

Invoice for order [REDACTED]

Order Date: November 5, 2025

Billing Address

Edmonton Public Schools
[REDACTED] Cooke
One Kingsway
Edmonton AB T5H 4G9

Shipping Address

Shipping Method

No shipping

GST: R122368533

SKU	Product	Quantity	Price
[REDACTED]	Administrative Law (Edmonton — In-Person)	1	\$485.00
Subtotal:			\$485.00
GST:			\$24.25
Payment method:			Credit / Debit Card
Total:			\$509.25

Customer Details



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(<https://www.lesaonline.org/customer-policies/>)

For LESA Library policies and terms of use, please click here (</policies-and-terms-of-use/>).

Please note that our programs may be photographed, audio recorded, and/or video recorded. Attendees may appear in the recordings or photographs. Our collection, retention, use, and disclosure of personal information will be in accordance with LESA's general Privacy Policy (<https://www.lesaonline.org/privacy-policy/>).