

ERNEST KWAN
MANAGING DIRECTOR - TECHNOLOGY AND INFORMATION MANAGEMENT
FOR THE PERIOD: SEPTEMBER 2025 to NOVEMBER 2025

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	ATLE Convergence 2025 Conference - Hotel	Accomodations	\$ 279.34	Attachment I
	Sub-Total: Business Travel		\$ 279.34	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	ATLE Convergence 2025 Conference	Registration Fees	\$ 439.00	Attachment II
	Sub-Total: Conferences		\$ 439.00	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
12-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
26-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
10-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
7-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 776.34	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,494.68	

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



Red Deer Resort and Casino
3310 50th Avenue Red Deer, Alberta T4N 3X9
Telephone: (403) 346-2091
Reservations: (403) 755-8830
Fax: (403) 755-1166
Email: reservations@rdrcasino.ca
GST: 71125-2676RT0001
www.rdrcasino.ca

Erenst Kwan
1 Kingsway Nw- Center For Educaiton
Edmonotn t5h4g9
Canada

Room No. : [REDACTED]
Arrival : 10-15-25
Departure : 10-17-25
Page No. : 1 of 2
Folio No. : 61878
Conf. No. : 588157236
Cashier No. : 38
Custom Ref. :

INFORMATION INVOICE

Company Name : Alberta Technology Leaders in Education
Group Name : ATLE Room Block
Guest Name :

Date	Description	Charges	Credits
10-15-25	Room Charge	129.00	
10-15-25	Destination Marketing Fee	2.58	
10-15-25	Tourism Levy	5.26	
10-15-25	Room GST 5% 71125-2676 RT0001	6.58	
10-16-25	Room Charge	129.00	
10-16-25	Destination Marketing Fee	2.58	
10-16-25	Tourism Levy	5.26	
10-16-25	Room GST 5% 71125-2676 RT0001	6.58	
10-17-25	[REDACTED]		286.84
Total Charges		286.84	
Total Credits			286.84
Balance			0.00

Merchant ID

Credit Card #

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.



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INFORMATION INVOICE

Company Name : Alberta Technology Leaders in Education
Group Name : ATLE Room Block
Guest Name :

Transaction ID	34004763	Credit Card Expiry	[REDACTED]
Approval Code	[REDACTED]	Capture Method	Swiped
Approval Amount	286.84	Transaction Amount	286.84

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.



Edmonton Public School Division

1 Kingsway Ave
St. Albert, Alberta
T5H 4G9
Canada

Residential:

RECEIPT

Date Invoiced: 2025-07-09

Date Paid: 2025-07-09

Invoice #: ER-2025-6839

Member #:

ATLE 2025 Convergence Conference

Item / Description	Units	Unit Fee	Fee
ATLE Convergence Conference 2025 - Members - Regular Fee (Ernest Kwan)	1	\$439.00	\$439.00

Total

\$439.00