

**RON THOMPSON**  
**SUPERINTENDENT OF SCHOOLS**  
**FOR THE PERIOD: SEPTEMBER 2025 to NOVEMBER 2025**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the Division and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
1-Oct-25	DST Offsite Meeting ( T. Burnstad, A. Cooper, A. Anderson, C. Rosa, C. Richard, K. Muhlethaler, K. Pharis, L. Yule, N. Petersen, R. Thompson, 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Facility Rentals and Meals	\$ 141.79	
1-Oct-25	DST Offsite Meeting (T. Burnstad, R. Thompson, N. Petersen, A. Cooper, A. Anderson, 1 EPSB employee and 1 Guest) <i>See T. Burnstad for receipt</i>	Accommodation	\$ 352.42	
1-Oct-25	DST Offsite Meeting (T. Burnstad, A. Cooper, A. Anderson, C. Rosa, C. Richard, K. Muhlethaler, L. Yule, N. Petersen, R. Thompson, 1 EPSB employee) <i>See T. Burnstad for receipt</i>	Meals	\$ 30.11	
1-Oct-25	DST Offsite Meeting (T. Burnstad, A. Cooper, A. Anderson, C. Rosa, C. Richard, K. Muhlethaler, L. Yule, N. Petersen, R. Thompson, 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 27.01	
1-Oct-25	DST Offsite Meeting (T. Burnstad, A. Cooper, A. Anderson, C. Rosa, C. Richard, K. Muhlethaler, K. Pharis, L. Yule, N. Petersen, R. Thompson, 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 23.33	
1-Oct-25	DST Offsite Meeting (T. Burnstad, A. Cooper, A. Anderson, C. Rosa, C. Richard, K. Muhlethaler, L. Yule, N. Petersen, R. Thompson, 2 EPSB employees and 1 Guest) <i>See T. Burnstad for receipt</i>	Meals	\$ 26.32	
1-Nov-25	DST Off Site Meeting - Mileage	Transportation	\$ 106.57	
1-Nov-25	DST Offsite Meeting - Dinner (K. Muhlethaler, Superintendent R. Thompson and Guest) <i>See K. Muhlethaler for receipt</i>	Meals	\$ 28.46	
<b>Sub-Total: Business Travel</b>			<b>\$ 859.46</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
1-Nov-25	CASS Conference	Registration Fees	\$ 572.62	<a href="#">Attachment 1</a>
7-Nov-25	CASS Conference - Hotel	Accommodations	\$ 369.04	<a href="#">Attachment 2</a>
7-Nov-25	CASS Conference - Mileage	Transportation	\$ 347.50	
7-Nov-25	CASS Conference - Dinner ( K. Pharis, R. Thompson, A. Cooper, M. Fechner, S. Sas, N. Petersen, 2 EPSB staff) <i>See Assistant Sup. K. Pharis for receipt</i>	Meals	\$ 39.05	
25-Nov-25	ASBA Fall General Meeting (Trustees: N. Anderson, S. Doll, M. Hoffman, J. Kusiek, L. Lindsay, H. Nichol, J. Sawyer, S. Sumar and Superintendent R. Thompson) <i>See Trustee L. Lindsay for receipt</i>	Registration Fees	\$ 762.00	
<b>Sub-Total: Conferences</b>			<b>\$ 2,090.21</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting Division business</i>				
1-Oct-25	DLM Meeting Lunch (Superintendent R. Thompson, A. Cooper, K. Pharis, L. Yule and N. Petersen) <i>See Assistant Sup. K. Pharis for receipt</i>	Meal	\$ 36.18	
1-Nov-25	Meeting with TEBA ( T. Burnstad with A. Anderson, C. Rosa, K. Muhlethaler, R. Thompson and G. Cooke) <i>See T. Burnstad for receipt</i>	Meals	\$ 19.28	
12-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
26-Sep-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
10-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
24-Oct-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
7-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
21-Nov-25	Bi-Weekly Car Allowance	Other Costs	\$ 230.77	
<b>Sub-Total: Working Sessions</b>			<b>\$ 1,440.08</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 4,389.75</b>	

Notes: (1) Invoice date may not coincide with the expense reporting period  
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)  
(3) Edmonton Public Schools receives a partial GST rebate for Division expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount  
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's

## Invoice/Receipt [REDACTED]

### Transaction Details

Transaction ID:	[REDACTED]
Credit Card:	[REDACTED]
Card #:	[REDACTED]
Authorization Code:	[REDACTED]
Order Timestamp:	Sep 23, 2025 (01:16 pm)
Subtotal:	\$560.00
GST:	\$28.00
Amount Paid:	\$588.00 (CAD)

### Event Details

Event Title:	2025 Fall Conference
Location:	Deerfoot Inn and Conference Centre 11500 35 St SE Calgary, AB

### Order Items

**Registrant #1:** Ron Thompson [REDACTED]

Item	Subtotal	GST	Total
CONFERENCE (3-day event) <ul style="list-style-type: none"><li>• <b>Day 1 - Evening Opening</b> Nov 05, 2025 (7:00 pm-10:00 pm)</li><li>• <b>Day 2 - Full Day</b> Nov 06, 2025 (8:00 am-3:00 pm)</li><li>• <b>Day 3 - Morning</b> Nov 07, 2025 (8:00 am-12:30 pm)</li></ul>	\$560.00	\$28.00	\$588.00

### Cancellation Policy

Cancellation should be received in writing to [admin@cass.ab.ca](mailto:admin@cass.ab.ca) per the following guidelines.

If cancellation notice has been received:

- More than 14 days before = Full refund
- 7-14 days = 85% refund
- Less than 7 days = 50% refund
- No notice = No refund

We appreciate your registration and look forward to seeing you!

Sincerely,

CASS Events Administrator  
Email: [admin@cass.ab.ca](mailto:admin@cass.ab.ca)  
Website: <https://cass.ab.ca>

## Deerfoot Inn & Casino

1000, 11500 35 Street S.E  
Calgary, AB T2Z 3W4

Phone: (403)236-7529  
Fax: (403) 236-7104  
E-mail: [frontdesk@dfic.ca](mailto:frontdesk@dfic.ca)  
Website: [www.deerfootinn.com](http://www.deerfootinn.com)



### Guest Charges

Folio #:		<b>Guest : Thompson, Ron</b>	Conf #:	
Room #:			CRS #:	
Payment Method : Cash		Billing Reference :		
Rate :		Company :	Arrival:	11/5/2025
	11/5/2025	\$164.00	Departure:	11/7/2025
		College of Alberta School Superintendents 4707 108 Ave NW Edmonton, AB T6A 1P4		

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
11/5/2025	Guest Room	Auto Posted Rate: ASOC			\$164.00		\$164.00
11/5/2025	DMF	Auto Posted Rate: ASOC			\$9.84		\$173.84
11/5/2025	GST Room	Auto Posted Rate: ASOC			\$8.20		\$182.04
11/5/2025	Tourism Levy	Auto Posted Rate: ASOC			\$6.56		\$188.60
11/5/2025	Tourism Levy	Auto Posted Rate: ASOC			\$0.39		\$188.99
11/5/2025	GST Other	Auto Posted Rate: ASOC			\$0.49		\$189.48
11/6/2025	Guest Room	Auto Posted Rate: ASOC			\$164.00		\$353.48
11/6/2025	DMF	Auto Posted Rate: ASOC			\$9.84		\$363.32
11/6/2025	GST Room	Auto Posted Rate: ASOC			\$8.20		\$371.52
11/6/2025	Tourism Levy	Auto Posted Rate: ASOC			\$6.56		\$378.08
11/6/2025	Tourism Levy	Auto Posted Rate: ASOC			\$0.39		\$378.47
11/6/2025	GST Other	Auto Posted Rate: ASOC			\$0.49		\$378.96
11/7/2025	Manual	Check Out				\$378.96	\$0.00
Balance							<b>\$0.00</b>

GST # 888210101 RT0008

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

DISCLAIMER: Group must notify Hotel of any disputes within 5 business days of Group's receipt of invoice from Hotel or disputes will be considered waived.